



# SITE VISIT PROPOSAL

PRESENTED BY  
**PT INTAN NUSANTARA  
INDONESIA**

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# AGENDA



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**INTRODUCTION**

RESPECTED SIR/MADAM,  
WE WOULD LIKE TO PROPOSE A VISIT TO THE COAL MINE, STOCKPILE, AND JETTY LOCATED IN SOUTH KALIMANTAN. THIS VISIT AIMS TO PROVIDE A DEEPER UNDERSTANDING OF THE COAL MINING PROCESS, STORAGE IN STOCKPILE, AND SHIPPING PROCESS THROUGH THE JETTY TO THE PARTICIPANTS.

**BACKGROUND**

COAL IS ONE OF THE PRIMARY SOURCES OF ENERGY WIDELY USED ACROSS THE GLOBE. IN ORDER TO ENHANCE UNDERSTANDING OF THIS INDUSTRY, A FIELD VISIT WILL PROVIDE PARTICIPANTS WITH FIRSTHAND EXPERIENCE OF THE VARIOUS STAGES OF COAL PRODUCTION, FROM MINING TO SHIPPING.

**OBJECTIVES**

THE OBJECTIVES OF THIS VISIT ARE:

- TO UNDERSTAND THE COAL MINING PROCESS FIRSTHAND.
- TO WITNESS THE COAL STORAGE SYSTEM IN STOCKPILE.
- TO UNDERSTAND THE COAL SHIPPING PROCESS THROUGH THE JETTY.
- TO EXPLORE POTENTIAL COLLABORATION OPPORTUNITIES BETWEEN OUR COMPANY AND THE MINING COMPANY.



## **VISIT PLAN**

LOCATION: COAL MINE, STOCKPILE, AND JETTY

### **VISIT AGENDA:**

1. RECEPTION AND OPENING
  - WELCOME REMARKS FROM THE MINING COMPANY.
  - BRIEF EXPLANATION OF THE VISIT AGENDA.
2. VISIT TO THE COAL MINE
  - GUIDED TOUR OF THE MINE TO OBSERVE THE COAL MINING PROCESS.
  - EXPLANATION OF THE EQUIPMENT USED AND SAFETY PROCEDURES.
3. VISIT TO THE STOCKPILE
  - EXPLANATION OF THE COAL STORAGE AND MANAGEMENT SYSTEM IN THE STOCKPILE.
  - DISCUSSION ON QUALITY AND QUANTITY CONTROL OF COAL.
4. VISIT TO THE JETTY
  - TOUR OF THE JETTY TO OBSERVE THE COAL SHIPPING PROCESS.
  - EXPLANATION OF THE LOADING AND UNLOADING PROCESS.
5. DISCUSSION AND Q&A
  - OPPORTUNITY FOR PARTICIPANTS TO DIRECTLY ENGAGE WITH EXPERTS AND PRACTITIONERS IN THE FIELD.
  - DISCUSSION ON POTENTIAL COLLABORATION BETWEEN OUR COMPANY AND THE MINING COMPANY.
6. CLOSING
  - VOTE OF THANKS FROM BOTH PARTIES.
  - CONCLUSION OF THE VISIT.



**PARTICIPANTS**

THE PARTICIPANTS OF THE VISIT ARE EXPECTED TO INCLUDE:

1. INTERNAL TEAM MEMBERS FROM OUR COMPANY.
2. INTERESTED PARTNERS OR CLIENTS.
3. REPRESENTATIVES FROM RELEVANT EDUCATIONAL INSTITUTIONS (OPTIONAL).

**FACILITIES AND LOGISTICS**

WE KINDLY REQUEST THE MINING COMPANY TO PROVIDE:

- TRANSPORTATION DURING THE VISIT.
- NECESSARY SAFETY EQUIPMENT.
- FACILITIES FOR DISCUSSION AND Q&A.

**COST PER DAY**

THE COST PER DAY FOR THE VISIT, ACCOMMODATING 1 TO 4 INDIVIDUALS, IS FIXED AT IDR 8,500,000 PER DAY. THIS COST INCLUDES TRANSPORTATION, GUIDED TOURS, AND ANY NECESSARY EQUIPMENT.

- GROUP SIZE: 1-4 INDIVIDUALS
- COST PER DAY: IDR 8,500,000

PLEASE NOTE THAT THIS FIXED COST IS APPLICABLE PER DAY REGARDLESS OF THE NUMBER OF INDIVIDUALS WITHIN THE GROUP.



## **PAYMENT METHODS**

TO FACILITATE PAYMENT FOR THE VISIT, WE OFFER THE FOLLOWING METHODS:

### **1. DOMESTIC PAYMENT (WITHIN INDONESIA):**

- TRANSFER DOMESTIK: PAYMENT CAN BE MADE THROUGH DOMESTIC BANK TRANSFER TO THE DESIGNATED BANK ACCOUNT PROVIDED BY OUR COMPANY. PLEASE ENSURE THAT THE PAYMENT DETAILS, INCLUDING THE INVOICE NUMBER AND COMPANY NAME, ARE CLEARLY STATED DURING THE TRANSFER PROCESS.

### **2. INTERNATIONAL PAYMENT (OUTSIDE INDONESIA):**

- TELEGRAPHIC TRANSFER (TT): FOR INTERNATIONAL PAYMENTS, WE ACCEPT TELEGRAPHIC TRANSFER (ALSO KNOWN AS WIRE TRANSFER). DETAILED INSTRUCTIONS FOR INITIATING THE TELEGRAPHIC TRANSFER, INCLUDING OUR BANK ACCOUNT INFORMATION AND SWIFT CODE, WILL BE PROVIDED UPON REQUEST. PLEASE ENSURE TO INCLUDE ALL NECESSARY PAYMENT DETAILS TO FACILITATE THE TRANSACTION.

BY OFFERING THESE PAYMENT METHODS, WE AIM TO ACCOMMODATE BOTH DOMESTIC AND INTERNATIONAL PARTICIPANTS, ENSURING A CONVENIENT AND SECURE PAYMENT PROCESS FOR ALL.



## **VISIT PROCEDURE**

TO ENSURE A SMOOTH AND ORGANIZED VISIT, THE FOLLOWING PROCEDURES MUST BE ADHERED TO:

### **1. BOOKING PROCEDURE**

- BOOKING FOR THE VISIT MUST BE MADE AT LEAST 10 DAYS BEFORE THE SCHEDULED ARRIVAL.
- THE BOOKING WILL BE CONFIRMED BASED ON AVAILABILITY.

### **2. DATE SELECTION**

- THE DATE OF THE VISIT WILL BE DETERMINED BY OUR COMPANY IN CONSULTATION WITH THE MINING COMPANY, TAKING INTO ACCOUNT AVAILABILITY AND OTHER LOGISTICAL CONSIDERATIONS.

### **3. SUBMISSION OF E-TICKETS**

- VISITORS ARE REQUIRED TO SUBMIT THEIR E-TICKETS AT LEAST 5 DAYS BEFORE THE SCHEDULED ARRIVAL.
- E-TICKETS SHOULD INCLUDE ALL NECESSARY PERSONAL INFORMATION AND IDENTIFICATION DETAILS.

### **4. PAYMENT PROCEDURE**

- PAYMENT FOR THE VISIT MUST BE COMPLETED NO LATER THAN 4 DAYS BEFORE THE SCHEDULED ARRIVAL.
- LATE PAYMENTS MAY RESULT IN CANCELLATION OF THE BOOKING.

### **5. ITINERARY CONFIRMATION**

- ONCE THE BOOKING IS CONFIRMED AND PAYMENT IS RECEIVED, WE WILL SEND THE FINALIZED ITINERARY TO THE VISITORS.
- THE ITINERARY WILL INCLUDE DETAILS OF THE VISIT SCHEDULE, MEETING POINTS, AND ANY OTHER RELEVANT INFORMATION.

BY ADHERING TO THESE PROCEDURES, WE CAN ENSURE A WELL-ORGANIZED AND ENJOYABLE VISIT FOR ALL PARTICIPANTS.



**FOLLOW-UP PLAN**

UPON CONCLUSION OF THE VISIT, WE WILL CONDUCT INTERNAL EVALUATION AND FOLLOW UP BY:

1. COMPILING A VISIT REPORT CONTAINING SUMMARY, FINDINGS, AND RECOMMENDATIONS.
2. IDENTIFYING POTENTIAL COLLABORATION OPPORTUNITIES WITH THE MINING COMPANY.
3. SCHEDULING FURTHER MEETINGS FOR DETAILED DISCUSSIONS (IF NECESSARY).

WE HOPE THIS VISIT PROPOSAL SERVES AS A BASIS FOR BENEFICIAL COOPERATION IN THE FUTURE. THANK YOU FOR YOUR ATTENTION.

YOURS SINCERELY,

**ARIE ABAN**

OPERATION DIRECTOR  
PT. INTAN NUSANTARA INDONESIA





**PRICE LIST PER DAY**

CAR (4WD) AND FUEL : IDR 2,500,000

1 (ONE) COAL MINE : IDR 1,000,000

SAMPLE PER BAG : IDR 500,000

REPORT OF ANALYSIS : IDR 1,000,000

STOCKPILE : IDR 200,000

1 (ONE) JETTY : IDR 500,000

LUNCH : IDR 500,000

UNEXPECTED EXPENSES : IDR 300,000

HANDLING FEE : IDR 2,000,000

**NOTES :**

THE HOTEL ACCOMMODATION, FLIGHT EXPENSES,  
AND VISA FEES ARE TO BE COVERED BY THE  
VISITOR.



**BOOKING FORM**

DATE :

HOW MANY PERSON :

HOW MANY STOCKPILE :

HOW MANY JETTY :

DID YOU BRING A TRANSLATOR ? :

**CHOOSE COAL MINE**

1. LOW GAR

2. MIDDLE GAR

3. HIGH GAR

ADDITIONAL REQUESTS :